



Commission Members Present: Sheila Williamson-Branch, Bill Donahue, Vanessa Cain, Helm Dobbins, Fred Shanks, Bert Eades, Sara Weller*

Commission Members Absent: Ken Larking*

**Sara Weller served as acting City Manager in absence of Ken Larking and Earl Reynolds*

Staff Present: Ryan Dodson, Jason Grey, Janet Davis, Kelly Kinnett, Mike Spencer, Jennifer Holley, Alan Johnson, Phillip Haley

Others Present: Charles Overby, Inframark

Call to Order and Announcements

Chairman Donahue opened the meeting and asked that the attendance be recorded. As a quorum was present, the meeting was called to order.

Mr. Donahue asked were there any announcements. Mr. Grey announced that Mr. Nicholas resigned his position on the Commission due to time constraints.

Discussion/Business Items

Minutes of August 27, 2018 Commission Meeting

Mr. Donahue asked for any corrections, deletions, or adjustments to the minutes from August 27, 2018.

Mr. Eades made a motion to approve the minutes. Mr. Dobbins seconded, all members voted in favor, and the motion carried unanimously.

Review of Utilities' Financial Statements

Mr. Grey stated that no one was present from the Finance department, but that any questions that required answers would be fielded by Utilities' staff or Finance would provide answers following the meeting.

Mr. Donahue requested an update on the PGA and PCA at the December meeting.

Discussion on Fiscal Year 2019 and 2020 Capital Projects

Division Directors presented the progress made on current fiscal year 2019 capital projects and what proposed projects will likely be included in the upcoming fiscal year 2020 budget presentation in January:

- Mr. Alan Johnson, Division Director of Water and Wastewater Treatment, presented the capital improvement projects for the water treatment plant and the wastewater treatment plant.

Mr. Shanks requested information regarding why it is not economically feasible to privatize operations to the water treatment plant. Mr. Grey responded that he will send the information to the Commission.

Mr. Shanks asked if Goodyear had experienced problems in the past that held up production that would cause the backup generator in the Capital Improvements Plan to be necessary.

Mr. Grey responded that it did stop production about two years ago.

- Mr. Kelly Kinnett, Division Director of Water & Gas, presented the capital improvement projects for the water and gas department.

Mr. Shanks asked what the difference in cost is from using private contractors vs. using City of Danville employees on projects. In addition, he asked if the cost for City employees included other associated costs such as retirement benefits.

Mr. Kinnett responded that yes, the comparison formulas do account for this. He also said that he has also put work out for bid with local contractors in order to compare pricing.

- Mr. Jason Grey, Director of Utilities presented the capital improvement projects for the power and light department.

Mr. Shanks asked if the Riverside Substation serviced the Averett area and expressed his concerns about frequent outages. Mr. Grey responded that the project has gone through engineering and two rounds of bidding due to price increases because of tariffs, but is now ready to begin.

Ms. Cain asked about the same issues Mr. Shanks expressed for the New Design substation. Mr. Grey responded that lightning struck multiple arresters and caused the outages at that substation.

- Ms. Jennifer Holley, Division Director of Support Services, presented on the renovations to 864 Monument Street for the Department's warehouse.
- Mr. Michael Spencer, Division Director of Telecommunications presented the capital improvement projects for telecommunications.

Mr. Dobbins said he would be interested in seeing how much the revenue has come from the past 1,900 installations to have an idea of what the future locations will provide.

Department Discussions

There was no further communication from staff, commission members, or the public.

Mr. Grey requested that the November and December meetings be merged into one meeting on December 3, 2018 due to the holiday season.

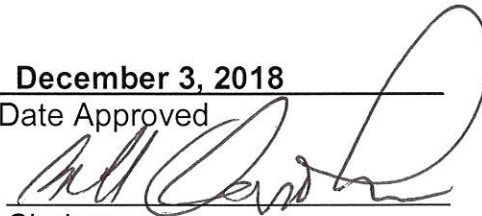
Adjournment

Mr. Donohue stated the next meeting is scheduled for December 3, 2018. There being no further business, Mr. Donohue adjourned the meeting at 5:15 p.m.

Submitted by Janet C. Davis
Secretary to the DUC

December 3, 2018

Date Approved



Chairman

Danville Utility Commission