



Commission Members Present: Vanessa Cain, Ken Larking, Helm Dobbins, Fred Shanks, Paul Liepe*

Commission Members Absent: Sheila Williamson-Branch, Bill Donahue, Bert Eades

Staff Present: Alan Johnson, Janet Davis, Jason Grey, Alan Spencer, Jennifer Holley, Michael Adkins, Michael Spencer, Philip Haley, Carolyn Evans, Rick Drazenovich

Others Present: Charles Overbey, Inframark, Lee Vogler
**Mr. Liepe arrived at 4:15*

Call to Order and Announcements

Vice Chairman Cain opened the meeting and asked that the attendance be recorded. A quorum was not present. Mr. Shanks requested that someone call Mr. Liepe to see if he will be able to attend so that action can be taken. Mr. Liepe arrived at 4:15 pm. As a quorum was then present, the meeting was called to order.

Discussion/Business Items

Minutes of December 3, 2018 Commission Meeting

Vice Chairman Cain asked for any corrections, deletions, or adjustments to the minutes from December 3, 2018.

Mr. Dobbins made a motion to approve the minutes. Mr. Liepe seconded, all present members voted in favor, and the motion carried unanimously.

Review of Utilities' Financial Statements

Ms. Holley presented the November financial statements for each utility fund.

2019 Biennial Rate Study Follow-up

Mr. Shanks asked for verification that the rate change would be revenue neutral. Mr. Grey confirmed that it would be.

Mr. Shanks asked could the Commission wait until 2022 when some of the higher contracts end before implementing changes to the Worship Sanctuary Service Rate since the change is revenue neutral.

Mr. Liepe pointed out that some churches would not receive the savings on their bill if nothing was done until 2022.

Mr. Dobbins voiced his concerns of only four voting members being present to vote on the rate study.

Mr. Dobbins made a motion to table the vote on the rate study until the next meeting when more commission members are present. Mr. Larking seconded, and the motion carried unanimously.

Introduction to Fiscal Year 2020 Utilities Budget

Jennifer Holley presented the proposed Wastewater, Water, Gas, Electric and Telecommunication budgets for FY2020 including capital improvement projects.

Wastewater

Mr. Shanks asked if we were not recovering the full cost of installation of sewer taps for customers. Mr. Drazenovich responded that Mr. Shanks was correct, and that a loss was being experienced.

Gas

Mr. Shanks asked how much longer the gas line replacement project will last. Mr. Grey responded that there are two more years remaining.

Electric

Mr. Grey mentioned that the average 1,000 kWh customer would realize at \$7 savings in electricity with a change in the power cost adjustment from \$.02 per kWh to \$.013 per kWh.

Telecommunications

Mr. Dobbins asked for a count of customers who have connected to the nDanville service in the past few years.

Mr. Dobbins and Mr. Shanks requested that an advertisement for nDanville be explored through utility bills inserts and other media resources.

Department Discussions

Mr. Shanks mentioned that Ms. Holley did a good job with the budget.

There was no further communication from staff or the public.

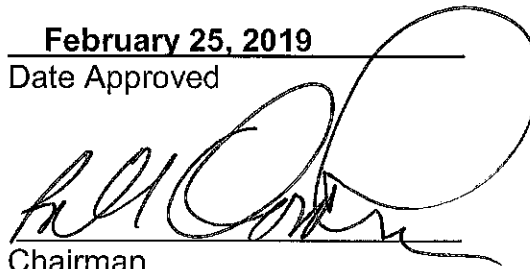
Adjournment

Vice Chairman Cain adjourned the meeting at 5:45pm.

Submitted by Janet C. Davis
Secretary to the DUC

February 25, 2019

Date Approved

A large, stylized handwritten signature in black ink, likely belonging to the Chairman, is written over a horizontal line.

Chairman
Danville Utility Commission